

# CONCURRENT ENROLLMENT FOR STUDENTS IN GRADES 6-12

**Return to Admissions & Records Office**  
*Incomplete or illegible forms will not be processed*

## GENERAL INFORMATION

Monterey Peninsula College (MPC) allows students in grades 6-12 to enroll in advanced scholastic college courses numbered 1-199. Enrollment is limited to less than 12.0 units per semester (Fall/Spring) or one academic course and one activity course during the summer session. Students must submit an application and Concurrent Enrollment Form every semester/session they attend.

**Procedures to Enroll at Monterey Peninsula College**

1. Complete an Application for Admission. Applications are online! If under 13, the student must complete a paper application. Once the application is submitted, the student will receive a Student ID Number.
2. Complete and submit a Concurrent Enrollment Form. Obtain all required signatures. Students in grades 6-8 must get approval from the Dean of Student Services. Call (831) 645-1377 to schedule an appointment with the Dean.
3. Complete Math and/or English Assessment Tests if planning on enrolling in math or English courses. Appointments can be made online through WebReg or by calling (831) 646-4027.
4. Once authorization is granted, the student may register for the approved classes online through WebReg.

**Special Note to Parents Regarding Right to Access Student Records**

Under Section 49061 of the Education Code, parents of community college students do **not** have a right of access to their children's student records, regardless of whether the student is under the age of 18. In accordance with this regulation, a student's college record and transcript will only be released upon the student's request.

## PART A: TO BE COMPLETED BY STUDENT

Name _____ Last                                      First                                      MI	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer _____ year
Email _____	MPC Student ID # _____ / _____ / _____
Address _____	Phone (_____) _____
City _____ State _____ Zip _____	Grade level (6-12) during term: _____

**Student has permission to register for the following course(s) ONLY:**

Department and Number	Course Title

**Note:** Concurrent Enrollment for 6 - 8th grade students will not be approved once classes begin.

**EMERGENCY CONTACT INFORMATION:** Name: \_\_\_\_\_  
Last First MI

Relationship: \_\_\_\_\_ Contact #: \_\_\_\_\_

**PLEASE COMPLETE BOTH SIDES OF FORM**

## **PARENT / LEGAL GUARDIAN AND STUDENT ACKNOWLEDGEMENT**

It is imperative that parents/legal guardians and their minor children understand that, as students, they are entering a college environment that carries with it certain possible scenarios, not all of which can be anticipated. The average age of the Monterey Peninsula College student has increased and the student body has become increasingly diverse in all respects. The atmosphere of classes may frequently reflect this diverse adult population.

### **Parent / legal guardian must acknowledge and initial the following:**

- Student may only enroll in advanced scholastic courses numbered 1 – 199.
- All college coursework and grades become a **permanent** part of the student's official college academic history and transcript. These grades will not be changed or erased.
- Poor grades can have a far reaching effect, future admission to college or university of choice, eligibility for financial aid, etc.
- Student must abide by the Monterey Peninsula College Standards of Conduct and are subject to the student disciplinary procedures as stated in the College catalog. All disciplinary incidents become a part of the student's personal history.
- Student is expected to meet all deadlines, classes must be dropped within the stated deadline in the Schedule of Classes, grade options selected, assignments turned in on time, etc.
- Attendance is required, but not monitored. No one will call if the student misses class.
- Instructors cannot inform parents when classes are canceled at the last minute or when the class ends prior to the appointed time. Instructors cannot sit with a child while he/she waits to be picked up.
- Courses may include frank discussions of sensitive topics.
- Audio-visual presentations may be graphic in their content.
- Student may be exposed to vulgar language outside of the classroom.
- Student may access pregnancy and HIV information and condoms through Student Health Services.
- Group work, field trips, and/or class presentations may be expected in the class. If required, these activities and assignments will not be modified to accommodate minors.
- If the instructor determines that the student is not keeping up with the class, the instructor has the right to drop the student.
- Student is responsible for being aware of all fees. Any fee disputes must be handled during the semester/session.

These precautions are not meant to create undue concern for parents or minor students, only to serve as an advisory to allow you to manage your particular situation so the minor will have a positive educational experience at Monterey Peninsula College. For additional information regarding unattended children on campus, please refer to MPC Board Policy 4060.

*I certify that I have read and understand the listed responsibilities and expectations mentioned on the back of this form for a minor attending Monterey Peninsula College and approve enrollment in the courses listed on the front of this form:*

\_\_\_\_\_  
Parent / Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

## **PART B: TO BE COMPLETED BY PRINCIPAL OR SCHOOL DESIGNEE**

*I approve the enrollment of this student into the courses specified on the other side of this form. If this is for the Summer Session, I verify that no more than 5% of this student's grade level has been recommended to enroll at MPC.*

\_\_\_\_\_  
Name of School (Home school: attach a copy of Private School Affidavit)

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Address of School

\_\_\_\_\_  
Name and Title of Principal or School Designee

\_\_\_\_\_  
Signature of Principal or School Designee

\_\_\_\_\_  
Date

## **PART C: TO BE COMPLETED BY DEAN OF STUDENT SERVICES FOR STUDENTS IN GRADES 6-8**

Approved  Denied

\_\_\_\_\_  
Signature of Dean of Student Services or Designee

\_\_\_\_\_  
Date